



# Edmond Family Counseling

**Edmond Family Counseling is committed to strengthening families and our community by championing mental health through prevention, education, and counseling.**

## **June Meeting Agenda**

MEETING DATE: **June 27th, 2023 12:00 to 1:00 pm**  
Therapist Showcase- None

1. Call to Order: President- Kathy Matthews
2. **Consent Agenda:** Remember anything in this section can be removed, discussed and voted on separately.
  - a. May Meeting Minutes
  - b. June Director's Report (Summary of Director's activities since last board mtg.)
  - c. June Administrative Manager's Report (Summary of Administrative Manager's activities since last board mtg.)
  - d. May Statistical Report
  - e. June Public Relations Coordinator's Report
  - f. June Finance Committee Meeting Minutes
3. Old Business
  - a. Possible consideration and vote to approve FY'24 strategic action plan
4. New Business
  - a. Possible consideration and vote to enter executive session to discuss consultation with agency attorney regarding client issues
  - b. Possible consideration and vote to enter regular board session
  - c. Possible consideration and vote on any motions as a result of executive session
  - d. Possible consideration and vote to create a standing community liaison for the board
  - e. Possible consideration and vote to approve the creation of a board ad hoc committee to oversee rebranding
  - f. Possible consideration and vote to approve full-time marketing job description
  - g. Possible consideration and vote to approve evening receptionist job description
  - h. Update on CARC grant and juvenile court MOU
  - i. Discussion on possible fundraising opportunities for FY'24
  - j. Discussion and possible approval on estimate from Ed Humes Locksmith Service on safety upgrades
  - k. Discussion and possible approval on estimate from Suntech Plumbing
5. Board Resources – Sheila Stinnett
  - a. Possible consideration and vote to approve FY'24 board slate of officers

Legislative focus of the month- Kathy Matthews

6. Committee Reports:
  - a. Financial Committee
    - o Possible consideration and vote to approve May 2023 Treasurer's Report
    - o Possible consideration and vote to approve revised FY'23 operational budget
  - b. Hope for Families
  - c. Fundraising- Katie Golden
  - d. Public Relations and Be Edmond- Katie Golden
  - e. Professional Development & Oversight Committee- Sarah Brown
8. New Business- (In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.)
9. Adjournment

**Lunch will be provided by EFC for June 2023**

**Please call 341-3554 & leave a message if you are unable to attend**  
EFC Board Meeting agenda posted in the EFC lobby June 22, 2023